

## HUMBER INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

**Bachelor of Applied Arts: Criminal Justice****ASSIGNMENT SHEET**

<b>ASSIGNMENT NAME:</b>	<b>Group Presentation and Major Assignment</b>
<b>COURSE:</b>	<b>CRIM 2002 Victims in the Criminal Justice System</b>
<b>INSTRUCTORS:</b>	<b>Daniel Bear, PhD</b>
<b>DUE DATE:</b>	<b>Staggered, but starting week 6</b>
<b>VALUE:</b>	<b>Presentation: 15%    Major Assignment: 15%</b>
<b>SUBMISSION:</b>	<b>Turn-it-in <i>and</i> Blackboard</b>

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**LEARNING OBJECTIVES:**

Upon successful completion of these assignments, students will be able to:

1. Present research and analysis findings to managers and policy makers.
2. Access, evaluate and synthesize information from primary literature and other credible sources.
3. Identify and comment on victimology work, as it relates to a chosen research topic.
4. Evaluate the appropriateness of policies and research from other jurisdictions to be implemented in Ontario.
5. Analyze the role of government in supporting victims and educating the public on issues related to victimization in Canada.
6. Demonstrate the ability to incorporate feedback provided from faculty.
7. Analyze the victim's experience within the criminal justice system.

**OVERVIEW:**

Congratulations, you are part of a team of summer placement students working for the Ministry of the Attorney General of Ontario in the Office of Victim Support. As a part of Ontario's continued effort to improve service delivery you have been asked by your supervisor to identify a policy, program, or law passed in a jurisdiction outside of Ontario that addresses the needs of victims. (This policy, program, or law should align with the week's topic in which you're presenting). Your job is two-fold. First, you need to prepare a 10-15 minute briefing regarding the policy, program, or law you have chosen, to be delivered to the Attorney General (your professor) and his staff (your fellow classmates). You will then be expected to hand in a briefing document two weeks after your briefing in front of the class. This project requires you to dig deep in to a policy, program, or law and be prepared to brief individuals at the highest levels of government. Detailed instructions are below. Good luck.

**INSTRUCTIONS:**

Briefing to the class:

1. Identify a policy, program or law currently or previously in place in a jurisdiction outside of Ontario. Federal programs in Canada are permitted with prior approval from your

teacher.

2. In your group of four designate a role for each person. Each person should focus on their own area, but it is expected that everyone will support one another as needed, and the overall presentation should be a sum of the parts, not simply four sections. The four roles are as follows:
  - a. Historian: Responsible for understanding the place of this new policy in the context of victims' services in that area. Is this new policy a radical departure from the past or a clear continuation of a pattern? How did this policy come to be enacted? Is this policy born from a specific incident or case?
  - b. Economist/Researcher: How much does this program cost? Is it saving money or costing more than previous efforts? Who pays for it? Is there a 'return on investment' we can quantify? Would this policy be considered 'evidence based' or 'evidence informed', and if so what is the evidence?
  - c. Sociologist: What, if any, theoretical underpinnings can we see in this policy? What does the policy say about the role of victims and their identity in that society? How does the society in which this policy has been created operate compared to our own (politically, economically, or culturally)?
  - d. Policy Analyst: Does this policy resemble something we're already doing in Ontario? Are there similarities or differences? Should we consider adopting this policy or improving our own policies. What changes would we need to make to our own policies, laws, or legal structures in order to accommodate best practices seen in the policy under review?
3. Prepare a briefing to be delivered to the class and your professor.
  - a. The briefing should be 10-15 minutes in length with additional time for questions.
  - b. You must use some form of presentation software. (PowerPoint, Prezi etc.)
  - c. Video, audio, and photos are allowed, but should serve to support the presentation, not be a time filler or an attempt to bulk up a thin presentation.
  - d. Your briefing should cover information from all four group members, and be aimed at informing the Minister (your teacher) and his staff (the other students).
    - i. You will be asked questions by your teacher and other students so be prepared to discuss your topic beyond the level of detail you fit in to the initial presentation.
    - ii. Failure of a group member to participate effectively during the presentation will impact the whole group's score barring extenuating circumstances as defined by the professor.
    - iii. Failure of a group member to participate at all or to be absent for the presentation will cause that individual to receive a zero for the presentation grade.
  - e. Submit your presentation to both Blackboard and Turnitin ahead of the start of your presentation. The course number for Turnitin can be found at the end of this document.
    - i. In addition to your presentation you must submit a document detailing when your group met, how you communicated, and what role each person took for the project. This document will not be graded.
    - ii. Submissions are **only accepted** in .pdf, .ppt, and .pptx formats.

iii. There will be no opportunity to present your assignment 'late'.

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#### MAJOR ASSIGNMENT:

1. Two weeks after your group briefs the class your group is expected to submit a completed Briefing Document. You only need to submit one paper for the group.
  - a. This document should be submitted no later than the start of class, two weeks following your presentation.
  - b. It needs to be submitted to both Turnitin and Blackboard. No paper copy is required.
  - c. Late assignments will be penalized according to standard Criminal Justice degree guidelines.
2. Your briefing document will contain the following sections.
  - a. Introduction
  - b. Historical overview
  - c. Evidence basis for the policy
  - d. Economic impact
  - e. Social implications
  - f. Relationship to Ontario policies, programs, or laws
  - g. Next steps for implementation in Ontario (if appropriate)
3. The paper is **at most**, four pages long.
  - a. This is an exercise in concise writing. You will of course sacrifice some depth and breadth given the short length of the paper, but you should not view this as an 'easy' paper because it is so short. If anything, it is that much more difficult. Remember that your target audience is a senior government figure, a person who needs lots of detail and in-depth info, but may not have a lot of time to read copious reports.

#### FORMAT AND STYLE:

- Your briefing document should be:
  - At most four pages long, plus a title page and references section
  - Typed using Times New Roman 12 pt font
  - Single-spaced with one-inch margins
  - Following the APA referencing and document format guidelines in the CJ degree program and policy manual
  - Must include a reference list that includes all sources actually referenced in the assignment as per APA format guidelines in the CJ degree program and policy manual

#### SUBMISSION:

- All papers and presentations will be submitted to the electronic drop-box through our Blackboard website
- Students will submit all written work to [www.turnitin.com](http://www.turnitin.com).
- **The course ID is 13370078 and the password is 'victims'.**
- Turnitin.com uses textual similarity review to check for plagiarism. Please note that all submitted papers will be included as source documents in the Turnitin.com reference

database solely for the purpose of detecting plagiarism of such papers. The terms that apply to the College's use of the Turnitin.com service are described on the Turnitin.com web site. Plagiarism is a serious offence and can lead to significant penalties as stated in section 12 of the 2010-2011 Admission Requirements & Academic Regulations for Degree, Diploma and Certificate Studies. Students are reminded that "not knowing" the definition of plagiarism is not an excuse. You are urged to complete the plagiarism tutorial at <http://www.indiana.edu/-istd/> and the short test.

- Circumstances may arise whereby a student must continue in a course despite their principled objection to participate in the use of such systems. In those cases, the instructor will provide such students with reasonable offline alternatives to using the system such as, but not limited to:
  - Require a short reflection paper on research methodology
  - Require a draft bibliography prior to submission of the final work
  - Require the cover page and first cited page of each reference source to be photocopied and submitted with the final paper; and/or
  - Require the submission of specified rough notes and drafts

### **Submission Instructions**

1. Must sign into Turnitin at beginning of course, using Humber e-mail address
2. Essay submission files must be named in the following manner
  - a. GroupName\_essay title  
Eg Group11A\_police
3. Both the Turnitin copy and the copy submitted to the course Blackboard site must be identical.
4. Please note that Turnitin is not instant – essay should be submitted to Turnitin at least 24 hours before the due date to allow the student to correct any errors.
5. Students must realize that submitting the same or similar papers to different courses is seen as an academic offence.
6. Students have the option of not using Turnitin, please see above for alternatives available and discuss with instructor for additional instructions.

***At least one day ahead of due date*** submit your paper to Turn-it-in:

- Review feedback from turn-it-in and correct any referencing errors
- Re-submit to turn-it-in